

Your privacy is important to the European Outdoor Conservation Association ("EOCA"). This policy covers what we collect and how we use, disclose, transfer and store your information on our website.

# If you have any questions regarding this Privacy Policy you may contact us at **info@eocaconservation.org**

### What information do we collect?

You may use this site anonymously, we do not require you to pass any personally identifiable information to us in order to browse the content within **eocaconservation.org** 

If you choose to submit an application for membership to join EOCA, your information will be processed in relation to your application. Our Membership Privacy Policy can be found on our website home page here **eocaconservation.org** 

If you choose to participate in our project voting, which requires you to register before your vote can be made, our Public Voting Terms & Conditions can be found on our website **eocaconservation.org** 

We use Google Analytics to track visitors and usage patterns and as such each visit is anonymously logged with Google Analytics and such data as browser type, screen resolution, IP, OS, page views etc. are recorded.

### How do we use cookies?

See EOCA's cookie policy on our website at https://www.eocaconservation.org/cookie-policy-uk/

### Do we disclose any information to outside parties?

EOCA does not sell, trade or otherwise transfer to outside parties any personally identifiable information.

This does not include trusted third parties or subcontractors who assist us in operating our website. Such individuals may have access to personally identifiable information on a need-to-know basis and will be contractually obliged to keep your information confidential.

We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect our or others' rights, property, or safety.

### Where do we store the information?

No stored data will be transferred, backed up and/or recovered by EOCA outside of the United Kingdom.

All data are stored in databases hosted and maintained by Designworks - thedesignworks.co.uk

#### w: eocaconservation.org



## Newsletter sign-up / Contact us

# 1. What information will EOCA collect from me, what is it used for, and how is it obtained?

In order to sign up for the EOCA newsletter, you will be asked to submit your name and email address. By doing so, you consent to these details being stored by Just Mail, the mailing platform used by EOCA to send newsletters, and to us sending you a newsletter to the email address you provided. We will not use your name or email address for any other purpose.

We ask for your email address if you send a comment or question to EOCA via the website. In this instance, your email will only be used by us to answer your query or address your comment.

#### 2. Will you ever share or sell my information?

We will not sell, lend or share your information with third party organisations. If you opt in to receive the EOCA newsletter, your email address is transferred, and stored, on a database held by the platform from which our newsletter is created and sent, Just Mail. This company has a privacy policy which we can supply to you on request.

EOCA does not store the information you provide to sign up to the newsletter, but does have access to view it on the Just Mail platform.

### 3. How secure is the information which I give to you?

EOCA takes the care of your data seriously and undertakes to protect your personal information. If you send a comment or question to EOCA via the website, your email address is transferred and stored in a database with encrypted passwords. The data which we store is protected by a secure login process. Once your question or comment has been answered and dealt with, your details are deleted from the database. Further details are available on request.

### 4. How long will you keep my information for?

If you opt in to receive the EOCA newsletter, your name and email address will be kept in a database and you will receive the newsletters from us. You can opt out of the newsletter mailing list at any time (see point 5).

### 5. What if I want to stop receiving EOCA newsletters?

You can unsubscribe from the newsletters at any time via an unsubscribe button on the newsletter, or by emailing **info@eocaconservation.org** with the title "Unsubscribe from newsletter".

# 6. How can I check, amend or request the deletion of the information you hold about me?

The only information we will ever hold about you is your name and email address. You may contact us to request details of this, to correct inaccuracies you find in the data, or if you wish to unsubscribe, at any point in time. This can be done via email: **info@eocaconservation.org** 



## **EOCA Public Project Voting**

# 1. What information will EOCA collect from me, what is it used for, and how is it obtained?

During the public project vote held on the EOCA website, we will collect some information from you and your computer or other electronic device you use to cast your vote. This is to help us run a fair vote in line with our Terms and Conditions. We collect and store information including, your email address, your computer IP address, the type of browser you are using, the operating system you are using, and the time your vote was cast. All data will be deleted once the voting is closed, votes have been counted and verified, and the winners of the project vote announced. (The deleting of information will not apply to EOCA member emails used to access the members only area of this website).

By registering and placing your vote(s), you agree to the Terms and Conditions and give EOCA permission to collect this information from you and your computer. This information will be used by us only to ensure the fair process of this vote.

If you choose to subscribe to receive the EOCA newsletter, we will require you to submit your name and email address. If you subscribe using the same email address with which you have voted, you will only receive the newsletter from us at this address. By subscribing to the newsletter, you consent to your name and email address being transferred, and stored, on a database held by the platform from which our newsletter is created and sent, Just Mail, and EOCA using it to send you EOCA newsletters.

### 2. Will you ever share or sell my information?

We will not sell, lend or share your information with third party organisations. If you opt in to receive the EOCA newsletter, your name and email address will be transferred into a database held by the platform which activates our newsletter. The company supplying the template for the newsletter has a privacy policy which we can supply to you on request.

### 3. How secure is the information which I give to you?

EOCA takes the care of your data seriously and undertakes to protect your personal information in a number of different ways. Your email address will be stored in a database with your password which will be encrypted. The data which we store is protected by a secure login process. Further details are available on request.



## **EOCA Public Project Voting**

### 4. How long will you keep my information for?

Information gathered for the purpose of ensuring a fair voting process will be kept until the votes have been counted and verified and the winning projects announced. The information will then be deleted. If you choose to subscribe to EOCA's newsletter, using the same email with which you have voted, this is all you will receive from us. Your name and email address will be stored on a database held by the platform from which our newsletters are created and sent, Just Mail, and to which EOCA has access. You can opt out of the newsletter mailing list at any time. *(See page 2 for all privacy policy information relating to our newsletters)*.

# 5. How can I check, amend or request the deletion of the information you hold about me?

You may contact us to request details of the information gathered during the vote via email at **info@eocaconservation.org** All data will be deleted once the voting is closed, votes have been counted and verified, and the winners of the project vote announced.

If you choose to participate in our project voting, which requires you to register before your vote can be made, our Public Voting Terms & Conditions can be found on our website **eocaconservation.org** 

## **Donating to EOCA via PayPal**

If you make a donation to EOCA through its website, **eocaconservation.org** this transaction is managed and processed by PayPal. PayPal will share information with EOCA specifically related to the donation, which includes: your full name; email address; donation amount; postal address.

This information will only ever be used by EOCA to contact you in relation to your donation. No other contact will be made by EOCA using the details you submit to PayPal for the purpose of making a donation. EOCA will not pass on your details to a third party, with the only exception being if we believe, in good faith, that the law requires it, or to protect the rights, property, and safety of EOCA, or others. This includes disclosing your details to the police, regulatory bodies, or legal advisers, if requested.

Your information will be stored by PayPal, as per its privacy policy which can be viewed once you have clicked 'Donate' on the EOCA website. EOCA does not store, or retain, your information once the donation transaction is complete. EOCA has access to view the information stored by PayPal, relating to the donation, for as long as it is retained by PayPal.



## **Website Terms & Conditions**

Please also visit our Terms & Conditions section establishing the use, disclaimers, and limitations of liability governing the use of our website at **eocaconservation.org** 

### **Your Consent**

By using our site, you consent to this Privacy Policy.

## **Changes To Our Privacy Policy**

If we decide to change our Privacy Policy, we will post those changes on this page, and/or update the Privacy Policy modification date below.

This Privacy Policy was last modified on December 16, 2023.

#### To contact us, please use the following details below:

**info@eocaconservation.org** EOCA Postfach 7142 Gartenstrasse 2 CH-6302 Zug Switzerland

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